

OLYMPIA INDUSTRIES LIMITED

ARCHIVAL POLICY

1. Introduction:

Sub-Regulation 8 of Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (effective 1st December, 2015), requires every Listed Company to formulate an Archival Policy.

The Board of Directors (“the Board”) of Olympia Industries Limited (“the Company”) has adopted the following policy and the Board may amend this policy from time to time.

2. Purpose & Scope:

Pursuant to Regulation 30 of the Listing Regulations, the Company shall disclose on its website all such events or information which have been disclosed to stock exchange(s), and such disclosures shall be hosted and retained on the website of the Company.

3. Definitions:

“**Board of Directors**” or “**the Board**” means the Board of Directors of Olympia Industries Limited, as constituted from time to time.

“**Company**” means Olympia Industries limited.

“**Listing Regulations**” means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

“**Policy**” means this Archival Policy.

“**Material Events**” means events as specified in Schedule III to the Listing Regulations from time to time upon occurrence of which a listed entity shall make disclosures to stock exchange(s) and host such disclosures on the listed entity’s website.

4. Policy:

The disclosure of material events shall be hosted and retained on the Company’s website for a minimum period of 5(five) years. Thereafter depending upon the nature, materiality, impact and relevance of the material event, the disclosure of such material event can continue to remain hosted on the Company’s website for a longer period of time as may be decided by the Board from time to time.

5. Officer responsible:

Any one of the Whole-time Director, CFO or the Company Secretary & Compliance Officer of the Company shall be responsible for ensuring overall compliance of this Policy.